

Email Deployment

Quick Guide

by **plan bee** direct

Heart Rhythm 2025

STEP 1

Reserve the date for your eblast

Questions?



GET APPROVAL

Submit your content for approval. Make sure the required disclaimer is added.

Questions?

GET READY

Gather this information:

- HTML Version of your message
- Subject Line
- Pre-header text

Questions?



COMPLETE SETUP FORM

Gather all the information required & complete your setup form by your cutoff date so we can start testing.

Questions?



Once the test is approved, we will schedule your deployment.

Tracking Reports will be delivered after the conference.

View Complete Instructions